

May 1, 2022

Privacy Policy

Last updated: May 1, 2022

ICD SERVICES ("Company", "us", "we", or "our") operates <https://icdservices.com> and <https://logiteasy.com> (the "Sites"). This page informs you of our policies regarding the collection, use and disclosure of Personal Information we receive from users of the Sites.

We use your Personal Information only for providing and improving the Sites. By using the Sites, you agree to the collection and use of information in accordance with this policy.

Information Collection and Use

While using our Sites, we may ask you to provide us with certain personally identifiable information that can be used to contact or identify you. Personally identifiable information may include, but is not limited to your name, email address, mailing address, phone number, office location ("Personal Information"). You may provide us with personal information in various ways on this web page and social media accounts owned by Company.

The mandatory fields of the data provided (in order to be able to complete user registration and to provide them with our services) are indicated at the time of collection by an asterisk. In addition, certain data is collected automatically (see the paragraph - Cookies).

Log Data

Like many site operators, we collect information that your browser sends whenever you visit our Sites ("Log Data").

This Log Data may include information such as your computer's Internet Protocol ("IP") address, browser type, browser version, pages of our Sites that you visit, the time and date of your visit, the time spent on those pages and other statistics.

In addition, we may use third party services such as Google Analytics that collect, monitor and analyze this data.

Communication

We may use your Personal Information to contact you with newsletters, marketing or promotional materials and other information. You can change that under your Profile & Preferences.

May 1, 2022

User Rights

In accordance with applicable rules, users have the right to access and rectify their personal data, which enables them to rectify, complete, update or delete data that is inaccurate, incomplete, ambiguous or outdated, or whose collection, use, communication or storage is prohibited.

Users also have the right to request the limitation of the processing, and to oppose on legitimate grounds the processing of their personal data. Users may also communicate instructions on the fate of their personal data in the event of death.

Where applicable, users may request the portability of their personal data or, where the legal basis for the processing is consent, withdraw their consent at any time. The Users may exercise their rights by sending an email to info@icdservices.com. These requests will be processed within 30 days.

Users may also at any time modify their personal data by logging in to <https://ws.icdservices.com> or <https://logiteasy.com/workspace> and clicking on "profile & preferences". Users can unsubscribe from ICD SERVICES and LOGitEASY newsletters or marketing emails by following the unsubscribe links in each of these emails.

Cookies

Cookies are files with small amount of data, which may include an anonymous unique identifier. Cookies are sent to your browser from a web site and stored on your computer's hard drive.

Like many sites, we use "cookies" to collect information. You can instruct your browser to refuse all cookies or to indicate when a cookie is being sent. However, if you do not accept cookies, you may not be able to use some portions of our Sites.

We use information we collect on web page in a variety of ways in providing services and operating our business, in a way as - to improve services, to analyze the usage trend and preferred features of services as well as to contact you for important notifications.

Disclosing Information

Except as described in this Policy, we will not disclose your information that we collect on this web page and services to third parties without your consent. We may disclose information to third parties if you consent to us doing so, as well as in the following circumstances:

- Any information that you voluntarily choose to include in a publicly accessible area of web page and services, such as a public profile page, will be available to anyone who has access to that content, including other users.
- We work with third party service providers to provide website, application development, hosting, exchange, marketing, maintenance, payment processing, and other services for us. These third parties may have access to or process your information as part of providing

May 1, 2022

these services for us. Generally, we limit the information provided to these service providers to that which is reasonably necessary for them to perform their functions.

- We may make certain automatically-collected, aggregated, or otherwise non-personally-identifiable information available to third parties for various purposes, including:
 - compliance with various reporting obligations;
 - for business or marketing purposes, or
 - to assist such parties in understanding our users' interests, habits, and usage patterns for certain programs, content, Service, advertisements, promotions, and/or functionality available through web page and services.
- We reserve the right to disclose your information that we believe, in good faith, is appropriate or necessary to:
 - take precautions against liability,
 - protect ourselves or others from fraudulent, abusive, or unlawful uses or activity,
 - investigate and defend ourselves against any third-party claims or allegations,
 - protect the security or integrity of the web page, services and any facilities or equipment used to make the services available, or
 - protect our property or other legal rights (including, but not limited to, enforcement of our agreements), or the rights, property, or safety of others.
- Information about our users, including personal information, may be disclosed and otherwise transferred to an acquirer, or successor or assignee as part of any merger, acquisition, debt financing, sale of assets, or similar transaction, as well as in the event of an insolvency, bankruptcy, or receivership in which information is transferred to one or more third parties as one of our business assets.

Third-Party Services

Sites and services may contain features or links to websites and services provided by third parties. Any information you provide on third-party websites or services is provided directly to the operators of such service and is subject to those operator policies, if any, governing privacy and security, even if accessed through services. We are not responsible for the content or privacy and security practices and policies of third-party websites or services to which links or access are provided through the services. We encourage you to learn about third party privacy and security policies before providing them with information.

Security

Security of your Personal Information is important to us but remember that no method of transmission over the Internet, or method of electronic storage, is 100% secure. While we strive to use commercially acceptable means to protect your Personal Information, we cannot guarantee its absolute security.

We use certain physical, managerial, and technical safeguards that are designed to improve the integrity and security of personal information that we collect and maintain. We cannot, however, ensure or warrant the security of any information you transmit to us or store on the services, and you do so at your own risk. We also cannot guarantee that such information may not be accessed,

May 1, 2022

disclosed, altered, or destroyed by breach of any of our physical, technical, or managerial safeguards.

If we learn of a security systems breach, we may attempt to notify you electronically so that you can take appropriate protective steps. We may post a notice on our web page if a security breach occurs. Depending on where you live, you may have a legal right to receive notice of a security breach in writing. To receive a free written notice of a security breach you should notify us at info@icdservices.com.

Privacy Settings

We are not responsible for circumvention of any privacy settings or security measures on services. Additionally, we cannot control the actions of other users with whom you may choose to share your information. Further, even after information posted on services is removed, caching and archiving services may have saved that information, and other users or third parties may have copied or stored the information available on services. We cannot and do not guarantee that information you post on or transmit to the services will not be viewed by unauthorized persons.

Changes To This Privacy Policy

This Privacy Policy is effective as of May 1st, 2022 and will remain in effect except with respect to any changes in its provisions in the future, which will be in effect immediately after being posted on this page.

We reserve the right to update or change our Privacy Policy at any time and you should check this Privacy Policy periodically. Your continued use of the Service after we post any modifications to the Privacy Policy on this page will constitute your acknowledgment of the modifications and your consent to abide and be bound by the modified Privacy Policy.

If we make any material changes to this Privacy Policy, we will notify you either through the email address you have provided us, or by placing a prominent notice on our website.

Contact Us

If you have any questions about this Privacy Policy, our use and disclosure practices, your consent choices, or to contact our data protection officer, please contact us at info@icdservices.com

SIA "ICD SERVICES", Diiku iela 16B, Ikskile, LV-5052, Latvia